

Matfen Parish Council
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

Draft Minutes of the Meeting of the Parish Council held in Matfen Village Hall on Tuesday 23rd January 2018 at 7.00pm.

Present: Mr Keith Irving Vice Chairman of the Council, together with Mr Frank Robson, Mr Chris Austin & Mr Hugh Murphy

In Attendance: Jo Bramley (Clerk)
Mr A. Murrell (local resident)

- 0854. APOLOGIES FOR ABSENCE.** Stuart Mills (Chairman), Mrs Ann Gregory-Smith & County Councillor Mrs Veronica Jones
- 0855. DECLARATION OF INTEREST.** None.
- 0856. STAMFORDHAM SURGERY.** Mr Murrell was surprised the Parish Council weren't proactive in their approach to responding or represent the village regarding the closure of this surgery. Mr Murrell contacted the Parish Council in August 2017 about this closure and the Parish Council discussed the issue in September 2017 but felt that it was down to individuals to state their case and that the decision has been made to close, there was nothing that could have been done to stop it. The closure is very sad and will affect a lot of people.
- 0857. TRAVELLERS.** Mr Murrell raised the issue of the travellers and wondered if anything was going to be done to prevent them accessing the green this year. It is down to the landowner to put preventative measures around the green however they could then go to another part of the village. **Action: It was agreed that the Parish Council would contact the Travelling Liaison Officer at NCC to remind him to speak to the travellers in advance of Appleby Fair.**
- 0858. MINUTES OF THE MEETING HELD ON 28th November 2017.** It was proposed by Mr F Robson, seconded by Mr H Murphy and AGREED to accept the minutes as an accurate record.
- 0859. COUNTY COUNCILLOR'S REPORT.** None.
- 0860. MATTERS ARISING**
- PUBLIC TOILETS.** Minute 836a refers. **Action: Mr K Irving to get a plumber in to sort the water issue out.**
 - NOTICE BOARDS.** Minute 836b refers. **Action: Clerk to order 3 new notice boards.**
 - LAND TO THE EAST OF RYAL CHURCH.** We have contacted NCC who can give us no update on this matter other than they are waiting for some documentation and the retrospective planning application is still classified as registered. **Action: Mr H Murphy will carry on contacting NCC to chase up the issue & Clerk to contact County Cllr V Jones to ask her to speak to the planning officer.**
 - ASSETS.** The courses are based in York and cost about £300. It was felt that we should contact Mandy Senior and ask her if she would do the play area inspections that we need and we would look after our general assets for wear and tear. **Action: Clerk to devise asset list for each ward & email to all on Parish Council.**
- 0861. FINANCE**
- ACCOUNTS FOR PAYMENT.** It was proposed by Mr K Irving, seconded by Mr F Robson and AGREED accounts on the list attached be paid.
 - DRAFT BUDGET & PRECEPT 2018/19.** Draft budget approved. Keep the precept the same.

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Matfen Village Hall	Rental – January 2018	10.00		10.00	100960
Miss J M Bramley	Clerical Services	406.99		406.99	100961
Miss J M Bramley	Expenses	17.35		17.35	100962
BDO LLP	External Audit 2016/17	120.00	20.00	100.00	100963
FEL Accounts	Internal Audit 2016/17	30.00	5.00	25.00	100964

0862. CORRESPONDENCE. All correspondence received since the November 2017 meeting had been listed on the agenda and circulated to all councillors.

0863. PLANNING APPLICATIONS.
All outstanding planning applications are listed on each agenda.

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
17/02737/COU	Mr Les Morrison	2 North Side, Ryal	Retrospective change of use from agricultural land to storage area for agricultural machinery & the formation of a soil bund.	Registered
17/04063/FUL	Mr P Jackman	East Moorhouses, Matfen	Proposed orangery to the south facing elevation.	Awaiting decision

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0864. VILLAGE ISSUES.

- a) **INGOE STREET LIGHTING.** Minute 851a refers.
- b) **POT HOLES.** There are some very deep potholes locally. **Action: Clerk to contact County Cllr V Jones regarding this issue.**

0865. ANY URGENT BUSINESS.

- a) **LOCAL PLAN.** Mr C Austin had a discussion with NCC Neighbourhood Planning about Local Plans and what they can bring to a parish. Some other parish councils such as Acomb, Crastor, Morpeth and Great Whittington have developed a local plan. It means they have an opportunity to influence planning policy in a statutory way and the local council are duty bound to consider it when considering planning applications. A local plan can take two years to complete and cost up to £10,000 to draw up a document to state how you would like development to take place in your area however there is a grant that could cover part of the cost. It would involve a lot of work by the parish council and community to pull it together, where it will get final approval from NCC.
Do we feel it is worth having one for Matfen? What would we gain from it? Who would put it together?
Action: Mr C Austin to contact Mr Roberts from Great Whittington to invite him to come and discuss the development of their local plan.
- b) **PARISH COUNCIL TRAINING.** Mr C Austin is interested in attending some training being held in County Hall about planning on 30 January 2018. **Action: Clerk to contact NCC & book Mr C Austin onto the training session.**

0866. DATE OF NEXT MEETING. The next meeting is to be held on **Tuesday 27th March 2018 at 7.00pm** in the Village Hall.

Signed as an accurate record _____ Chairman