

Matfen Parish Council  
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 – Matfen

**Draft Minutes of the Meeting of the Council held in Matfen Village Hall on Tuesday 26<sup>th</sup> July 2016 at 7.00pm.**

**Present:** Mr Stuart Mills, Chairman of the Council together with Mr Frank Robson, Mrs Ann Gregory-Smith & Mr Keith Irving

In Attendance: Jo Bramley (Clerk) and County Councillor Mrs V Jones  
Charles Kelly (Ryal resident)

**0749. APOLOGIES FOR ABSENCE** – Chris Austin (holiday)

**0750. DECLARATION OF INTEREST.** None

**0751. MINUTES OF THE MEETING HELD ON 31<sup>st</sup> May 2016.** It was proposed by Cllr S Mills, seconded by Mr F Robson and AGREED to accept the minutes as an accurate record.

**0752. COUNTY COUNCILLOR'S REPORT.** County Cllr Mrs V Jones gave a verbal update on matters relating to Northumberland County Council.

- a) **SCHOOLS CAMPAIGN.** The schools campaign was lost. 94% of parents wanted to keep current system.
- b) **CORE STRATEGY.** No more information, it is being re-done.
- c) **LOCAL TRANSPORT PLAN.** Inform County Cllr V Jones of our three choices by the end of August.
- d) **GARDEN VILLAGES.** Proposal for 1800 houses around Dissington.
- e) **TALL SHIPS.** Hoping to have 900,000 visitors at Blyth this year.

**0753. MATTERS ARISING**

- a) **MATFEN VILLAGE HALL.** Minute 686a refers. Decision deferred to the next meeting.
- b) **ELECTION OF VICE CHAIR.** Keith Irving has been elected as Vice Chair. Proposed by Cllr S Mills and seconded by Mrs A Gregory-Smith.
- c) **MINUTES.** The clerk aims to issue the minutes on the website and email to Councillors within two weeks from meeting.
- d) **MAPS. Action: Clerk to request a large map from NCC of our wards.**
- e) **COUNCILLORS DECLARATIONS OF INTEREST. Action: Clerk to make sure all the relevant documentation is correct for all of the current Parish Councillors.**

**0754. FINANCE**

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Mr S Mills, seconded by Mrs A Gregory Smith and AGREED accounts on the list attached be paid.
- b) **CLERKS HOURS.** The clerk is finding the work is taking longer than the allotted time. **Action: S Mills & K Irving to discuss.**
- c) **DONATION.** John Telford contacted the Parish Council asking if we would kindly donate £200.00 to maintain the graveyards. **Action: Clerk to contact J Telford to inform him that we will gladly carry on our support.**
- d) **CHANGE OF SIGNATORY.** Bank mandate forms passed to S Mills to complete. **Action. S Mills to complete the forms & pass to clerk to send off to bank.**

Payee	Detail	Cheque Issued	VAT	Net of VAT	Cheque Number
Mel's Cleaning	Public toilet cleaning	33.00		33.00	100899
Mel's Cleaning	Public toilet cleaning	33.00		33.00	100900
Playsafety Limited	Annual inspection	159.60	26.60	133.00	100901
Miss J M Bramley	Expenses	117.57		117.57	100902
Viking	Shredder	39.56	6.59	32.97	100903
Matfen Village Hall	Rental	10.00		10.00	100904
SLCC	Clerk training	178.80	29.80	149.00	100905
Miss J M Bramley	Clerical Services	359.07		359.07	100906
The Stephen Carey Fund	Defibrillator	1500.00		1500.00	100908
Philip Dixon	Landscaping	130.00		130.00	100909

**0755. CORRESPONDENCE.** All correspondence received since the May meeting 2016 had been listed on the agenda and circulated to all councillors.

**0756. INFORMATION ITEMS.**

- a) CAN eNews – May 2016
- b) NALC eNews – June & July 2016

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**0757. PLANNING APPLICATIONS.**

All outstanding planning applications are listed on each agenda.

Planning Application Reports				
Reference	Applicant	Address	Description	Decision
16/01379/VARY CO	Mrs Amy Muir	Land East of Fenwick Cottages, Fenwick	Removal of conditions 6 (Surface Water), 11 (Contamination), 12 (Remediation) and 13 (Protective Measures) pursuant to planning permission 14/02736/FUL as provisions have been made to address condition 6 & conditions 11,12 & 13 are no longer relevant	GRANTED
16/01423/FUL	Mr Jonathan Goodfellow	Land East of Lynup Hill Byres, Ingoe	Construction of a shed to house 16,000 free range laying hens	Comments by  7 July 2016

**0758. VILLAGE ISSUES**

**a) ONGOING RYAL ISSUES.**

- i. Charles Kelly is not entirely happy with the work that has been done to the green. The matting is square and a cars width from the road and it has been packed down hard with rough material so a rectangle between diagonal road and matting that looks ugly. Is concerned that this rectangle will not allow the grass to go through. **Action: K Irving to go and have a look.**
- ii. The next issue that Charles Kelly would like us to look into are the two large mounds in the field on the horizon that are caused by the dumping of waste material. **Action: Cllr V Jones will request the council look into this issue to see if there are any laws being breached.**

**b) RYAL COMMON LAND.** No response to our letters from Mr Thirwell. **Action: Clerk to write another letter and F Robson to try and speak to him.**

**c) PLAY AREA – INGOE.** The equipment has been ordered and work will hopefully start mid August.

**d) HIGH HOUSE FARM BREWERY.** There have been a significant number of complaints about the noise from the brewery. **Action: Clerk to contact NCC.**

**e) DEFIBRILLATOR.** The defibrillator has been ordered. Once it has been installed we will contact residents informing them of where it is etc.

**0759. URGENT BUSINESS.** K Irving raised the point that Matfen Hall Estates have lodged their planning application with Northumberland County Council and it will come to our attention before the September meeting. This needs to be looked at before then. **Action: It was agreed considering that this is a significant application we write to the parishioners informing them that the plans will be available to view in the village hall on a date to be arranged together with a couple of councillors available to listen to comments.**

**0759. DATE OF NEXT MEETING.** The next meeting is to be held on **Tuesday 27<sup>th</sup> September 2016 at 7.00pm** in the Village Hall.

Signed as an accurate record \_\_\_\_\_ Chairman